

health.and.safety@tightfittheatre.co.uk

**42 Heath Road  
Beaconsfield  
HP9 1DG**

phone : 01494 681980

fax : 01494 681096

**www.tightfittheatre.co.uk**



## **HEALTH AND SAFETY**

Written Policy Statement of Tight Fit Theatre (the Company)

*Tight Fit Theatre is a professional theatre company resident at **The Wycombe Swan**  
Managing Partners: Mark Oldknow (Artistic Director) & Tim Hill (Company Producer)*

# HEALTH AND SAFETY

## Written Policy Statement of Tight Fit Theatre (the Company)

The Company is a professional theatre company of two Managing Partners whose number of other Partners and Associate Partners varies according to the demands of each project the Company undertakes.

1. The Company recognises its health and safety duties under the Health and Safety at Work Act 1974 and the Management of Health and Safety at Work Regulations 1992 (as amended by SI 1994 No 2865) and concomitant protective legislation, including the Environmental Protection Act 1990, the Environment Act 1995 and the Fire Precautions Act 1971, both as an Employer and as a Company and to that end has appointed Tim Hill, Company Producer to be responsible for health and safety maintenance at the company, to keep workplace procedures relating to health and safety under constant review and to liaise with the Health and safety Executive wherever necessary, so as to keep the Company and its Board of Directors updated on any new legislation affecting them, EU Directives, regulations and British Standards, in order to ensure compliance with same.
2. In recognition of its duties under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1985 (RIDDOR), the Company has instituted a system for reporting accidents, diseases and dangerous occurrences to the Health and Safety Executive, including injury to any trainee, and this is in addition to its statutory duty to keep an Accident Book available for inspection by an inspector of the Health and Safety Executive.
3. In furtherance of (1), the Company proposes always to comply with its duties under s 2 of the Health and Safety at Work Act and the Management of Health and Safety at Work Regulations 1992, regs 3-6, towards its partners and, more particularly, so far as is reasonably practicable, to:
  - (a) provide and maintain a safe place of work, a safe system of work, safe appliances for work and a safe and healthy working environment;
  - (b) provide such information and instruction as may be necessary to ensure the health and safety at work of its partners and also compliance with the Health and Safety Information for Employees Regulations 1989, the Personal Protective Equipment at Work Regulations 1992, the Provision and Use of Work Equipment Regulations 1992, the Workplace (Health, Safety and Welfare) Regulations 1992 (as amended by SI 1994 No 2865), the Health and

Safety (Display Screen Equipment) Regulations 1992, the Trade Union Reform and Employment Rights Act 1993 (TURERA), the Employment Rights Act 1995 and the Management of Health and Safety at Work Regulations 1992 and to promote awareness and understanding of health and safety throughout the workforce;

- (c) ensure safety and absence of health risks in connection with use, handling, storage and transport of articles and substances;
  - (d) make regular risk assessments to partners;
  - (e) take appropriate preventive/protective measures;
  - (f) provide partners with health surveillance;
  - (g) appoint competent personnel to help and secure compliance with statutory duties.
4. In further recognition of its statutory and common law duties, the Company has taken out insurance, with an approved insurer, against liability for death, injury and/or disease suffered by any of its partners and arising out of and in the course of employment, provided only that it was caused by the negligence and/or breach of statutory duty on the part of the Company; such certificate of insurance being prominently displayed so as to be available for inspection at all reasonable times by partners and a health and safety inspector
5. All partners of the Company agree, as a term of their contract of employment, to comply with their individual duties under s 7 of the Health and Safety at Work Act, reg 12 of the Management of Health and Safety at Work Regulations 1992 and generally co-operate with their Employer so as to enable the Employer to carry out his health and safety duties towards them. Failure to comply with health and safety duties, regulations, works rules and procedures regarding health and safety, on the part of any Partner, can lead to dismissal from employment; in the case of serious breaches, or repeated breaches, such dismissal may be instant without prior warning
6. Prime responsibility for health and safety lies with the Managing Partners of the Company and the Company regards itself as bound by any acts and/or omissions of the Managing Partner(s), giving rise to liability, provided only that such acts and/or omissions arise out of and in the course of company business, and prosecution of any partner shall not prevent a further prosecution against the Company.
- 7 In recognition of its duties under s 6 of the Health and Safety at Work Act and the Consumer Protection Act 1987, towards its Customers, the Company proposes (expressed as a normal term/condition of trade in its terms/Conditions of trade) to always supply machinery and parts which, so far as is reasonably practicable, are safe for normal operational use and free from foreseeable health

and hygiene risks to Customers. To that end the Company will provide on an on-going basis Customers with such official and trade information, including relevant EU Standards and British Standards, relating to new and existing health and safety risks that may, or indeed, have come to its attention in the normal course of trade, and which can reasonably be obtained from HSE, British Standards Institution and the EU.

8. In recognition of its duties towards the general public and all lawful visitors to the Company's premises, the Company regards the extent of its duties as compatible with sections 2 and 5 of the Health and Safety at Work Act and the Occupiers Liability Acts 1957 and 1984. In particular, where visitors are under a statutory duty to wear personal protective clothing, or otherwise to take reasonable precautions for their own health and safety, failure to do so will be regarded as a breach of Company policy, entitling the Company to take such measures as it considers appropriate, including asking the Visitor to leave the premises.
9. This Policy has been prepared in furtherance of s 2(3) of the Health and Safety at Work Act 1974 and binds all Partners, in the interests of Partners and Customers. We request that our Customers and Visitors respect this Policy, a copy of which can be obtained on demand.

Signed

A handwritten signature in blue ink that reads "Tim Hill". The signature is written in a cursive style and is positioned above the printed name "Tim Hill".

Managing Partner

Dated 15th July 2004